

Job Advert Copy – Academic Dean

The Academy of Live Technology (ALT) is a registered higher education institution, regulated by the Office for Students since 2020. Based at Production Park, Europe's leading live industry hub, we specialise in live events and production technologies, blending creative practice with cutting-edge innovation to prepare students for the future of the live experience industries.

As a privately funded provider, ALT works closely with industry professionals to deliver agile, career-focused degree programmes and short courses that respond directly to current skills gaps. Our mission is to connect higher education with real-world practice, ensuring graduates are ready to meet industry demands.

ALT offers an alternative to traditional, city-based universities by focusing on technical skills, employer engagement, and widening participation.

We are currently undergoing assessment for New Degree Awarding Powers - an exciting milestone in our growth. There's never been a better time to join ALT and shape its next chapter.

At the Academy of Live Technology, you don't just **learn it. You **live** it.**

The Role

The Academy of Live Technology is seeking an ambitious and visionary Academic Dean to lead the delivery of our Higher and Further Education programmes.

This pivotal role combines strategic curriculum leadership with day-to-day academic management, ensuring our programmes remain innovative, industry-connected, and aligned with the fast-evolving live events and production sectors. We are looking for a forward-thinking academic leader with an entrepreneurial mindset - someone who thrives in a creative, agile environment and is excited to shape the future of higher education beyond traditional models.

You will bring a strong track record of academic leadership, a passion for innovation in teaching and learning, and a collaborative approach to working with staff, students, and industry. As we progress through our assessment for New Degree Awarding Powers, this is a rare opportunity to help drive the next chapter of a growing, specialist institution at the heart of Europe's leading live industry campus.

All applicants should submit a CV with references and cover letter (no longer than 2 pages) to work@altech.ac.uk by the closing date.

Closing Date for Applications: 12 midnight, 13th August 2025
Interviews will be arranged for late-August

Benefits of joining the Academy of Live Technology team:

- 25 days holiday + bank holidays
- Lunch provided
- On site car parking
- Staff development and training opportunities
- Company sick pay scheme
- Pension scheme
- Wellbeing support via the Employee Assistance Programme
- Electric car scheme

- Enhanced paternity package
- Cycle to work scheme

Academy of Live Technology	Job Description
POST TITLE: Academic Dean (1 FTE)	REFERENCE: ALT2025 - 04
AREA OF WORK: ALT UK	DATE COMPILED: May 2025
SALARY: £55,000-£65,000 (Subject to experience and qualifications)	HOURS PER WEEK: 40 Hours
Probation Period: 6 Months	STANDARD WORKING HOURS: 08:30-17:30 Monday – Friday This is an on-campus position (Occasional weekend and evening work will be required)
Notice Period: 3 Months	START DATE: Subject to negotiation
Holiday Entitlement: 25 days & Bank Holidays	END DATE (If applicable): N/A
FIXED TERM or PERMANENT CONTRACT: Permanent	
IMMEDIATE LINE MANAGER: Head of Institution	
DESIGNATION OF ANY STAFF LINE MANAGED BY THE POST HOLDER: Academic teaching staff	
JOB PURPOSE: <p>The Academic Dean is responsible for the day-to-day leadership of the Academy's academic programmes (both HE & FE). This role blends strategic curriculum leadership with operational oversight, fostering a vibrant and industry-connected academic environment. The Dean plays a vital role in shaping and delivering innovative learning experiences, supporting faculty, and ensuring students thrive academically and professionally. The Academic Dean will contribute to the work of the Academy through teaching delivery in the region of 20% of their time.</p>	
PRINCIPAL DUTIES AND RESPONSIBILITIES: Within the scope of the above job purpose: <u>Roles and Responsibilities:</u> Academic Leadership & Strategy <ul style="list-style-type: none"> As a member of the Academy's senior leadership team, you will be responsible for the development and implementation the institution's strategic plan and overall goals. Drive the operational delivery of the academic strategy in alignment with the Academy's overall goals. 	

- Working with other members of the senior leadership team, support preparations for audits, reviews, and accreditation visits.

Faculty Development & Leadership

- Line Manage and support academic staff, including mentorship, career development and performance management.
- Cultivate a culture of reflective practice, innovation, and collaboration among faculty.
- You will promote and support research and innovation within the Academy.
- Recruit diverse academic staff with expertise in both education and industry
- Oversee teaching allocations, scheduling, and resource planning within the Academy.

Curriculum & Learning Design

- Drive the development of new programmes and pathways in collaboration with industry experts, creative practitioners, and technology leaders.
- Ensure educational offerings remain cutting-edge, industry-relevant, and compliant with awarding body standards.
- Champion cross-disciplinary learning and integrated project-based models.
- Ensure teaching and assessment approaches foster creativity, collaboration, and real-world readiness.

Student Engagement

- You will prioritise student well-being and success, fostering a supportive and engaging learning environment.
- Encourage active student participation in the academic community and governance.
- Act as a senior point of contact for student academic matters and thought leadership.
- Work with the Director of Learning, Quality and standards to monitor and report on key academic metrics, such as student outcomes, retention, and satisfaction.
- Act as a key point of contact for student & staff feedback and contribute to continuous programme enhancement.

Industry and External Partnerships

- Develop and maintain strategic relationships with industry, accrediting bodies, and academic partners.
- Work with employers and practitioners to ensure curriculum relevance and provide real-world learning opportunities.
- Build and maintain strong links with industry to inform programme content and generate live briefs, guest lectures, and placement opportunities.
- Represent the Academy at events, panels, and advisory boards to amplify its academic voice and reputation.
- Maintain productive partnerships with awarding institutions and regulators.

SPECIAL REQUIREMENTS

The post-holder will be expected to work evenings and weekends when required, with time off in lieu.
Any other reasonable duties as required by your line manager or the Senior Leadership Team.

All staff are expected to comply with Production Park Ltd.'s Health and Safety and Equal Opportunities policies in the performance of their duties.

The post-holder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the Job Description in specific terms.

Job description drawn up by _____ Date _____

Approved for department by _____ Date _____

Academy of Live Technology	Person Specification
Post Title: Academic Dean	Reference: ALT2025 - 04
Area of Work: ALT UK	

Attributes	Essential	Desirable	Assessed at Application (A) or Interview (I)
Knowledge			
Strong knowledge of contemporary practices in entertainment production and the creative industries		X	(A, I)
Understanding of the learner recruitment process and associated communication pipelines	X		(A, I)
Knowledge of the quality assurance processes and requirements in Higher and/or Further education	X		(A, I)
Organisational and personal skills			
Strong leadership, organisational, and interpersonal skills.	X		(A, I)
Ability to inspire and support academic teams.	X		(A, I)
Self-motivated and ambitious, with an ability to thrive under pressure.	X		(A, I)
Adaptability and creative problem-solving within a fast-paced environment.	X		(A, I)
Excellent written and verbal communication skills.	X		(A, I)
Qualifications			
A postgraduate degree in a relevant field (e.g. Creative Industries, Technology, Arts Education, Performance, or Innovation).	X		(A)
Doctorate or equivalent professional standing in a relevant creative or technological discipline.		X	(A)
A post graduate teaching qualification or a willingness to obtain one within a specified time frame if required		X	(A)
Fellowship or higher membership status of the Higher Education Academy (HEA)		X	(A)
Existing and up to date DBS assessment, or a willingness to obtain one within a specified time frame	X		(A)
Experience			
Substantial experience in higher or further education with a track record in curriculum development and academic leadership.	X		(A, I)
Demonstratable experience of leading programmes through validation or accreditation processes.	X		(A,I)
Demonstrated ability to develop, lead, and evolve academic programmes in collaboration with industry.		X	(A, I)
Experience in industry-facing education or hybrid academic-industry roles.		X	(A, I)
Familiarity with alternative education models or progressive teaching approaches (e.g. E-Learning, studio-based learning, modular design, micro-credentials etc)	X		(A, I)

Attributes	Essential	Desirable	Assessed at Application (A) or Interview (I)
Experience as an external examiner or as a committee member of periodic reviews		X	(A, I)